

## SUMMARY OF MINUTES

### COMMUNITY DEVELOPMENT/HOUSING/GENERAL GOVERNMENT COMMITTEE

4:30 p.m., Tuesday, February 9, 2016

COMMITTEE ROOM

Room 239, City Hall

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*MEMBERS PRESENT:* Council Member Molly Leight, Chair  
Council Member Jeff MacIntosh, Vice Chair  
Council Member Denise D. Adams  
Council Member Dan Besse

*OTHERS PRESENT:* Council Member Derwin L. Montgomery

Chair Leight called the meeting to order and stated that without objection, the Committee would first consider the Consent Agenda. Council Member Adams removed Item C-3, Chair Leight removed Item C-4 for discussion. No other items were removed.

Council Member MacIntosh made a motion to approve the balance of the Consent Agenda. The motion was duly seconded by Council Member Adams and carried unanimously.

#### CONSENT AGENDA

- C-1. ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF A STRUCTURE PURSUANT TO CHAPTER 10, ARTICLE V, SECTION 10-203(f)(1) OF THE CODE OF THE CITY OF WINSTON-SALEM: [*Repairs less than 50% of value of structure (<50) six months*].
- a. James Albert Brown 618 E. 28th Street
- C-2. ORDINANCE ORDERING THE COMMUNITY AND BUSINESS DEVELOPMENT DEPARTMENT OF THE CITY OF WINSTON-SALEM TO REMOVE OR DEMOLISH STRUCTURE UNFIT FOR HUMAN HABITATION AND, OTHERWISE, TO EFFECTUATE THE PURPOSE OF CHAPTER 10, ARTICLE V OF THE WINSTON-SALEM CITY CODE: [*Repairs more than 65% of value of structure (>65)*].
- c. Eric Demarko 1926 Francis Street

- C-5. ORDINANCE AMENDING CHAPTER 14 OF THE WINSTON-SALEM CITY CODE RELATING TO CEMETERIES.
- C-6. DISCUSSION OF THE CITY COUNCIL'S 2016 LEGISLATIVE PRIORITIES.
- C-7. UPDATE AND EXPANSION OF SERVICES AT BLACK-PHILLIPS-SMITH GOVERNMENT CENTER.
- C-3. RESOLUTION APPROVING THE HOUSING LOAN REVIEW COMMITTEE GUIDELINES.

Mr. Ritchie Brooks, Director, Community and Business Development Department, gave the staff report on this item.

In response to Council Member MacIntosh, Mr. Brooks stated from July 2013 until July 2015 this program loaned \$2.7 million. He explained the default rate is very low.

Council Member Adams made a motion to approve this item. The motion was duly seconded by Council Member MacIntosh and carried unanimously.

- C-4. RESOLUTION APPROVING ALLOCATION OF FUNDING FOR THE REVITALIZING URBAN COMMERCIAL AREAS (RUCA) PHASE III PROGRAM.

Council Member MacIntosh made a motion to follow the recommendation of the Finance Committee and approve 3001 Old Greensboro Road and 536 Barbara Jane Avenue. The motion was duly seconded by Council Member Besse and carried unanimously.

- C-1. ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF A STRUCTURE PURSUANT TO CHAPTER 10, ARTICLE V, SECTION 10-203(f)(1) OF THE CODE OF THE CITY OF WINSTON-SALEM: *[Repairs less than 50% of value of structure (<50) six months]*.

- a. James Albert Brown 618 E. 28th Street

Council Member Besse made a motion to approve this item. The motion was duly seconded by Council Member MacIntosh and carried unanimously.

- C-2. ORDINANCE ORDERING THE COMMUNITY AND BUSINESS DEVELOPMENT DEPARTMENT OF THE CITY OF WINSTON-SALEM TO REMOVE OR DEMOLISH STRUCTURE UNFIT FOR HUMAN HABITATION AND, OTHERWISE, TO EFFECTUATE THE PURPOSE OF CHAPTER 10, ARTICLE V OF THE WINSTON-SALEM CITY CODE: *[Repairs more than 65% of value of structure (>65)]*.

- c. Eric Demarko 1926 Francis Street

Council Member Besse made a motion to approve this item. The motion was duly seconded by Council Member MacIntosh and carried unanimously.

C-2. ORDINANCE ORDERING THE COMMUNITY AND BUSINESS DEVELOPMENT DEPARTMENT OF THE CITY OF WINSTON-SALEM TO REMOVE OR DEMOLISH STRUCTURE UNFIT FOR HUMAN HABITATION AND, OTHERWISE, TO EFFECTUATE THE PURPOSE OF CHAPTER 10, ARTICLE V OF THE WINSTON-SALEM CITY CODE: *[Repairs more than 65% of value of structure (>65)].*

a. Virginia Coles 5119 Cobblestone Road

Chair Leight removed this item for discussion.

Ms. Stephanie Stimpson, Auxiliary Programs Director, Community and Business Development Department, gave the staff report on this item.

Mr. Rudolph Coles, 5119 Cobblestone Road, stated he would like to repair the property. He is waiting on the insurance company and the contractor to give him an estimate on the repairs. He requested a 60-day extension to work on this. He stated he was unaware this process was taking place and never received notification.

In response to Council Member Adams, Ms. Stimpson stated the house burned in June of 2015.

Mr. Brooks stated his office sent letters to Mr. and Mrs. Coles concerning this process to their P.O. Box in Michigan and to the 5119 Cobblestone Road address. He added the environmental case for the debris pile in the yard ended on February 9, 2016.

Council Member Adams stated she has received numerous phone calls and emails from neighbors wanting this to be repaired or torn down. She stated her sympathy for the owners but noted the long period the house has been in this condition. She encouraged staff to ensure the environmental issues are addressed.

In response to Chair Leight, Mr. Brooks explained the environmental inspector can grant a seven day extension for the cleanup of the debris pile. If more time is needed the Director or the Assistant Director of that department can give the owner an additional seven days.

Council Member Adams made a motion to approve this item. The motion was duly seconded by Council Member MacIntosh and carried unanimously.

b. CMW 1341 Waughtown Street

Chair Leight stated staff requested this item be removed from consideration.

GENERAL AGENDA**G-1. MARTIN LUTHER KING, JR. DRIVE/WAUGHTOWN STREET AREA DESIGN STUDY PRESENTATION.**

Mr. Derwick Paige, Assistant City Manager, gave the introduction for this item.

Ms. Carol Davis, Simon G. Atkins Community Development Center, Executive Director, 1922 S. Martin Luther King, Jr., Drive, and Ms. Dawn Henderson, Winston-Salem State University, Assistant Professor, 3228 Emory Drive, gave the presentation on this item.

Mr. Paul Kron, 519 Hawthorne Road and Ms. Dawn Henderson, 3228 Emory Drive, thanked the Council for their support on this item.

**G-2. RESOLUTION MODIFYING THE TRANSFORMING URBAN RESIDENTIAL NEIGHBORHOODS (TURN) PROGRAM GUIDELINES TO ALLOW FOR SECOND TIME ASSISTANCE.**

Mr. Brooks gave the staff report on this item.

In response to Chair Leight, Mr. Brooks stated the financial records of applicants will be assessed.

In response to Council Member MacIntosh, Ms. Sharon Johnson, Rehabilitation Project Supervisor, Community and Business Development Department, stated the debt to value ratio percentage is 95.

In response to Chair Leight, Mr. Brooks replied almost all of the neighborhood coordinating agencies have been trained.

Council Member Adams made a motion to approve the item. The motion was duly seconded by Council Member MacIntosh and carried unanimously.

**G-3. RESOLUTION APPROVING GUIDELINES FOR THE REHABILITATION, BUY-REHABILITATION, AND URGENT REPAIR HOUSING LOAN PROGRAMS.**

Mr. Brooks gave the staff report on this item.

Mr. Brooks noted the amendments to this item for Monday will include under the type of assistance will be a three year deferred forgivable loan. If the property is sold or transfers ownership during that three year time the loan will become due and can be paid in full, or it can be prorated. He added the loan will be an assumable loan.

Council Member Adams made a motion to approve the item with the amendments to be made by the Community and Business Development Department. The motion was duly seconded by Council Member MacIntosh and carried unanimously.

G-4. RESOLUTION APPROVING MODIFICATIONS TO THE NRSA BUILDING REHABILITATION PROGRAM AND SMALL BUSINESS LOAN PROGRAM.  
*[Item continued from the December meeting of the Finance and Community Development/Housing/General Government Committees.]*

Mr. Ken Millet, Senior Project Supervisor, Community and Business Development, gave the staff report on this item.

Council Member Montgomery requested staff look at violations made by the property owner and not only the property. He also requested the threshold of the micro loan program.

Mr. Brooks stated this items application process will be amended to require applicants to provide with their application the scope of work needed and an estimate of what that work will cost.

Council Member MacIntosh made a motion to approve the item with the amendment to the paperwork suggested by Mr. Brooks and the chronic violator conditions. The motion was duly seconded by Council Member Adams and carried unanimously.

G-5. UPDATE ON WEBSITE PRIVACY POLICY CHANGE.

Mr. Ed McNeal, Director, Marketing, and Mr. Tom Kureczka, Director, Information Systems gave the staff presentation on this item.

In response to Chair Leight, Mr. McNeal explained the City will use a third party to manage the cookies and retargeting ads.

In response to Council Member Adams, Mr. Kureczka stated Raleigh and Charlotte are both looking at these options as well.

Council Member Adams requested staff ensure the public is aware of this and is aware of the privacy policy.

In response to Council Member MacIntosh, Mr. Doug Atkinson, Media Placement Services explained the data collected is not personal information only the browser information is transferred and a cookie is left. He stated no one inside or outside of the company will have access to this information.

ADJOURNEMENT: 6:03 p.m.