

## SUMMARY OF MINUTES

### PUBLIC WORKS COMMITTEE

6:00 p.m., Tuesday, June 14, 2016

COMMITTEE ROOM

Room 239, City Hall

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*MEMBERS PRESENT:*        *Council Member Dan Besse, Chair*  
                                      *Council Member Derwin L. Montgomery*  
                                      *Council Member Robert C. Clark*

*MEMBERS ABSENT:*        *Council Member James Taylor, Jr.*

*OTHERS PRESENT:*        *Council Member Jeff MacIntosh*

Chair Besse called the meeting to order and stated that without objection, the Committee would first consider the Consent Agenda. Council Member Montgomery pulled Item C-5 for discussion.

Council Member Clark made a motion to approve the balance of the Consent Agenda and the motion was duly seconded by Council Member Montgomery and carried unanimously.

#### CONSENT AGENDA

- C-1. CONSIDERATION OF ITEMS RELATED TO GRANTING PERMANENT UTILITY EASEMENTS TO DUKE ENERGY CAROLINAS, LLC:
- a. RESOLUTION GRANTING PERMANENT UTILITY EASEMENTS PURSUANT TO N.C.G.S. 160A-273 TO DUKE ENERGY CAROLINAS, LLC FOR THE SITE OF POLICE DISTRICT THREE AT 2394 WINTERHAVEN LANE (SOUTHWEST WARD).
  - b. RESOLUTION GRANTING PERMANENT UTILITY EASEMENTS PURSUANT TO N.C.G.S. 160A-273 TO DUKE ENERGY CAROLINAS, LLC FOR THE SALEM LAKE MARINA PROJECT AT 815 SALEM LAKE ROAD (EAST WARD).
- C-2. RESOLUTION GRANTING THE CITY MANAGER AUTHORIZATION TO EXECUTE UTILITY EASEMENTS WITH DUKE ENERGY CAROLINAS, LLC FOR UTILITY EASEMENTS LOCATED ON CITY PROPERTY.

- C-3. RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GIFT DEED FROM WILLIAM DOUGLAS CONRAD HEIRS (WEST WARD) – *Property located between The east side of Silas Creek Parkway and Englewood Drive and Buena Vista Road.*
- C-4. RESOLUTION TO MODIFY AND RESTATE A WATER AND SEWER SERVICES AGREEMENT WITH THE TOWN OF KERNERSVILLE.
- C-6. APPROVAL OF PUBLIC WORKS COMMITTEE SUMMARY OF MINUTES – *May 10, 2016.*
- C-5. INFORMATION REGARDING CONTRACTOR SELF PERFORMING WORK.

Mr. Gregory Turner, Assistant City Manager, gave a presentation on this item.

In response to Council Member Montgomery, Mr. Turner stated, until two months ago, we did not see self-performing contracts. It has become more prevalent.

Council Member Montgomery requested additional information on this item.

#### GENERAL AGENDA

- G-1. PUBLIC HEARING ON PROPOSED STREET RENAMING OF “WAKEFIELD COURT” TO “ASPEN PLACE”.

Chair Besse opened the Public Hearing.

Mrs. Mary McClure, 502 Aspen Place stated she approves of the name change.

Chair Besse declared the Public Hearing closed.

Council Member Clark made a motion to approve this item. The motion was duly seconded by Council Member Montgomery and carried unanimously.

- G-2. RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KIMLEY-HORN FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DOWNTOWN PARKING ANALYSIS.

Mr. Turner gave a presentation on this item.

In response to Council Member Clark, Angela Carmon, City Attorney stated in the event we do not award the company that scored the highest based on staff procedure and analysis ahead of time we would be facing a potential legal challenge unless there is evidence of some type of deficiency.

Council Member Montgomery requested additional information on others proposed and won.

Council Member Clark made a motion to approve this item. The motion was duly seconded by Chair Besse and carried on a vote of two in favor, none opposed, and one abstaining. Those voting in favor were Council Member Clark and Chair Besse. Council Member Montgomery abstained.

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#### G-3. TRAFFIC CALMING POLICY REVIEW.

Ms. Toneq' McCullough, Director of Transportation, gave the staff report on this item.

Chair Besse requested additional information be provided at a later date in September as to what may be offered as alternatives to traffic calming devices.

#### G-4. REPORT ON POTENTIAL BIKE SHARE PROGRAM.

Mr. Matthew Burczyk, Bicycle and Pedestrian Coordinator, gave a brief overview of this item.

In response to Council Member Clark, Mr. Burczyk stated there are five companies in the first generation of this program and currently there are still five.

In response to Council Member Clark, Mr. Burczyk stated the City would contract with other companies to provide funding.

In response to Council Member Besse, Mr. Burczyk stated patrons must have a smartphone and a credit card to utilize the Bike service. Helmets are not provided.

Council Member Clark requested additional information and requested Mr. Burczyk to research the contractors that are interested in providing the service.

#### G-5. REVIEW OF STORMWATER FEE CREDIT POLICY CONCEPT.

Mr. Keith Huff, Director of Stormwater gave a presentation on this item.

In response to Chair Besse, Mr. Huff stated we benchmark a number of communities when we incorporate the cost benefit.

Committee requested staff provide a draft Resolution for the language of section 75 of the City Code which deals with stormwater language. Chair Besse requested this item will return in October.

#### G-6. PRESENTATION OF THE DOWNTOWN STREETScape PLAN REPORT.

Margaret Besette, Assistant Planning Director, gave a brief overview of this item and stated no action at this time and she hopes to be considered for funding in 2017 for action steps.

Amy Crum, Planning Staff, gave a presentation on this item.

In response to Council Member Montgomery, Mrs. Bessette stated the original plan was constructed to streetscape alongside the Innovation Quarter and not intervene with what they already have.

ADJOURNMENT: 7:27 p.m.